**OPERATING CODE OF THE ADVOCACY COMMITTEE
 OF NCAAHPERD-SM**

**Approved June 2020**

1. NAME: The name of this committee shall be the Advocacy Committee of the North Carolina Alliance for Athletics, Health, Physical Education, Recreation, Dance and Sport Management (NCAAHPERD-SM).
2. PURPOSE: The Advocacy Committee is responsible for promoting, advocating, and educating stakeholders and members concerning quality programs.
3. ORGANIZATION
	1. The Advocacy Committee shall be a standing committee of NCAAHPERD-SM.
	2. The Alliance President shall appoint all committee members.
	3. There shall be two committee co-chairs. One co-chair will be appointed by the President and the other shall be elected by the members of the committee.
	4. Committee co-chairs and members shall serve, at the minimum, a 1-year term.
	5. Co-chairs and members may be reelected/reappointed.
4. Co-Chair Responsibilities
	1. Co-chairs will attend all NCAAHPERD-SM Board of Directors meetings.
	2. Facilitate the Advocacy Committee Meetings.
	3. Submit a written and verbal report at each NCAAHPERD-SM Board meeting.
	4. Facilitate and create an Advocacy Committee Action Plan.
		1. The Action Plan should include but is not limited to creating a checklist of planned advocacy events, a review of advocacy materials, and a plan to assess Action Plan short- and long-term goals.
		2. The Action Plan should be updated as needed.
	5. Collaborate with the advocacy personnel of Southern District and SHAPE America.
	6. Collaborate with the Executive Director and Webmaster concerning social networking and disseminating timely information.
	7. Actively engage in the annual fall convention duties and responsibilities.
5. COMMITTEE MEMBER RESPONSIBILITIES
	1. Attend Advocacy Committee meetings and participate in conducting committee business.
	2. Attend Committee meetings and participate in conducting committee business.
	3. Actively recruit new members for NCAAHPERD-SM.
	4. Perform other duties as designated by the Board of Directors.
6. Revision of the Operating Code
	1. Changes in the purpose and organization of the Advocacy Committee or in the operating code are subject to the approval of the Alliance Board of Directors.
	2. No portion of this code shall conflict with the Constitution and Bylaws of NCAAHPERD-SM.