

**OPERATING CODE OF THE ADVOCACY COMMITTEE  
OF NCAAHPERD-SM  
Approved June 2020**

- I. NAME: The name of this committee shall be the Advocacy Committee of the North Carolina Alliance for Athletics, Health, Physical Education, Recreation, Dance and Sport Management (NCAAHPERD-SM).
  
- II. PURPOSE: The Advocacy Committee is responsible for promoting, advocating, and educating stakeholders and members concerning quality programs.
  
- III. ORGANIZATION
  - A. The Advocacy Committee shall be a standing committee of NCAAHPERD-SM.
  - B. The Alliance President shall appoint all committee members.
  - C. There shall be two committee co-chairs. One co-chair will be appointed by the President and the other shall be elected by the members of the committee.
  - D. Committee co-chairs and members shall serve, at the minimum, a 1-year term.
  - E. Co-chairs and members may be reelected/reappointed.
  
- IV. Co-Chair Responsibilities
  - A. Co-chairs will attend all NCAAHPERD-SM Board of Directors meetings.
  - B. Facilitate the Advocacy Committee Meetings.
  - C. Submit a written and verbal report at each NCAAHPERD-SM Board meeting.
  - D. Facilitate and create an Advocacy Committee Action Plan.
    - 1. The Action Plan should include but is not limited to creating a checklist of planned advocacy events, a review of advocacy materials, and a plan to assess Action Plan short- and long-term goals.
    - 2. The Action Plan should be updated as needed.
  - E. Collaborate with the advocacy personnel of Southern District and SHAPE America.
  - F. Collaborate with the Executive Director and Webmaster concerning social networking and disseminating timely information.
  - G. Actively engage in the annual fall convention duties and responsibilities.
  
- V. COMMITTEE MEMBER RESPONSIBILITIES
  - A. Attend Advocacy Committee meetings and participate in conducting committee business.
  - B. Attend Committee meetings and participate in conducting committee business.
  - C. Actively recruit new members for NCAAHPERD-SM.
  - D. Perform other duties as designated by the Board of Directors.
  
- VI. Revision of the Operating Code

- A. Changes in the purpose and organization of the Advocacy Committee or in the operating code are subject to the approval of the Alliance Board of Directors.
- B. No portion of this code shall conflict with the Constitution and Bylaws of NCAAPERD-SM.